



Hotelstaff is excited to be *at your service*.

We also want to let you and your teams know of the measures we are taking to ensure the safety of both you and our staff during the current COVID-19 pandemic.

Hotelstaff and our talent are working to all government regulations. In line with this our offices are closed, while our team continue to be at your service from home.

Our employees have been briefed to follow strict protocols, including regular handwashing, using sanitizer and ensure physical distancing is practiced in the workplace.

They have also been asked to be aware of their surroundings and cautious to avoid over crowding in staff facilities and change rooms, and stagger arrival and finish times.

At present our teams are also expected to wear appropriate face coverings while working. They have also completed the **Victorian Governments' Return To Hospitality COVID Safe Course**.

Our team members are aware of the symptoms of COVID – 19 to look out for and are excluded from working if any of these appear.

If your worksite is not able to accommodate any of the above measures, please let us know.

We look forward to working with you as us industry emerges from this situation.